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### Request form for Access to Medical Records

I wish to obtain a copy of the medical record held at:

#### Practice

Name of Practice \_\_\_\_\_

Name of General Practitioner \_\_\_\_\_

#### Patient

First Name \_\_\_\_\_

Surname \_\_\_\_\_

Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

***For Practice Use Only:***

Date request received:

Method of identification:

Date record provided:

Person managing access request:

***Notes:***

No fee is chargeable for providing a copy of the medical record. It is important for the practice to verify the identity of the person making an access request or providing an access authorisation.